Terms and Conditions

Last updated: 24 October 2026

These terms and conditions apply to all photography, videography, live streaming, LED screen rental, video editing and media production services provided by LojiTech Media (“we”, “us”) to the client (“you”). By confirming a booking or paying a deposit, you accept these terms.

1. Inquiries, quotes and booking confirmation

- An inquiry sent through our website, WhatsApp or phone is not a booking.
- We send you a quote describing the agreed services, coverage, deliverables and price. Quotes are valid for [14] days.
- Your date is reserved only once you have accepted the quote and paid the deposit described below. The date of booking is shown on your invoice.

2. Prices and payments

- Prices are in FCFA and are those stated in your quote or invoice.
- A deposit of [50]% of the total price is required to confirm the booking.
- The remaining balance must be paid [no later than the day of the event / before delivery of the final photos and videos].
- We accept [MTN Mobile Money, Orange Money, cash and bank transfer]. An invoice is issued for every payment, showing the amount paid and the remaining balance.
- Transport and accommodation outside [city / service area] may be charged separately, as stated in your quote.

3. Changes, rescheduling and cancellation

- Changes to the date, location, duration or services must be agreed in writing (email or WhatsApp) and may change the price.

- If you cancel [more than 30 days] before the event, [the deposit is refundable minus administration costs / the deposit is not refundable].

- If you cancel [less than 30 days] before the event, [the deposit is not refundable].

- If we are unable to provide the service because of illness, accident or circumstances beyond our control, we will offer a qualified replacement or a full refund of all amounts paid.

4. On the day

- Please give us an accurate schedule, the venue address and a contact person on site.

- Coverage starts and ends at the agreed times. Extra time can be added on the day if we are available, at the rate stated in your quote.

- For live streaming and LED screens, you provide safe access to electricity and, where agreed, an internet connection at the venue. We are not responsible for interruptions caused by power cuts or network failures outside our control.

- LED screens and equipment remain our property. Damage caused by guests or the venue may be charged to the client.

5. Delivery of photos and videos

- Edited photos and videos are delivered within [4 to 6 weeks] after the event, unless another timeframe is agreed in your quote.

- Delivery is digital (download link or storage device). Final files are delivered once the full balance is paid.

- We keep a backup of your files for [6 months] after delivery.
- Editing style follows our creative judgement. Reasonable revision requests are included as stated in your quote.

6. Copyright and use of images

- You may use your photos and videos for personal purposes and, for business clients, for the purposes stated in the quote.
- We keep the copyright. We will only use your photos or videos in our portfolio, website or social media with your permission.

7. Privacy

Your personal information is handled as described in our Privacy Policy and is only used to provide and manage your booking.

8. Contact

For any question about these terms, contact us by phone or WhatsApp before confirming your booking.